

## SUMMARY OF CONTRACT REQUEST TO THE HEALTH COMMISSION

Contractor	<b>San Francisco Community Health Authority</b>	Division/Section	<b>ZSFGH</b>
Address	<b>50 Beale Street, 12<sup>th</sup> Floor</b>	Deputy Director	<b>Naveena Bobba</b> <sup>DS</sup>
	<b>San Francisco, CA 94105</b>	DPH Administrators	<b>Stella Cao</b>
Contact(s)	<b>Sumi Sousa</b>	Program Administrators	<b>Alice Kurniadi</b> Phone <b>206-8860</b>
	<b>Executive Director</b>	Contract Analyst	<b>Cynthia Wu</b> Phone <b>206-2533</b>

**Request for approval of a retroactive contract between the San Francisco Community Health Authority and the Department of Public Health for the implementation of San Francisco Medical Reimbursement Accounts Cash Grant Program payments authorized under the seventeenth supplement to the Mayoral Local Emergency Declaration for a total amount not to exceed \$14,903,500 for a term of 18 months, from July 1, 2020, through December 31, 2021.**

Profit     Non-Profit     LBE     RFP-Number \_\_\_\_\_ Date: \_\_\_\_\_  
 New     Renewal     Mod     Sole Source

Number of years DPH has been doing business with this organization: 15+

<b><u>CONTRACT INFORMATION:</u></b>	<b><u>Prior Transaction</u></b>	<b><u>Proposed Transaction</u></b>	<b><u>Annualized Difference*</u></b>
	(new)	7/1/2020 – 12/31/2021	
<b>Funding Sources:</b>			
General Fund		\$14,903,500	\$14,903,500
TOTAL DPH REVENUES		\$14,903,500	\$14,903,500
12% Contingency Amount		\$0	\$0
CONTRACT TOTAL		\$14,903,500	\$14,903,500
<i>ANNUAL AMOUNT OF CONTRACT (estimate)</i>		\$9,935,667	\$9,935,667
Agency Funds		- \$0-	- \$0-
Contract FTE		N/A	N/A

**PROPOSED:**

<b>Mode(s) of Service &amp; Unit of Service Definition</b>	<b>No. Of Clients</b>	<b>No. of Unit</b>	<b>Program Cost (Annual Cost)</b>
	Duplicated		
	X Unduplicated		
FY 20/21 + 6 months of FY 21/22	29,807	29,807	\$14,903,500
\$500 Cash grants to Qualified Individuals			
Qualified individuals are defined as : <i>Individuals who have active Medical Reimbursement Accounts with the City under Chapter 14 of the Administrative Code with a remaining balance of at least \$100 as of June 2, 2020.</i>			

**Explanation of Service Change and Variances:**

This is a new contract.

**Monitoring Report/Program Review & Follow-up:**

The SFDPH Program Administrator from the Office of Managed Care is responsible for tracking all information related to the accomplishment of the project.

**Nondiscrimination and Cultural Competency:**

The Department will work closely with the contractor to ensure compliance with City and Departmental procedures.

**Sole Source:**

The contract is authorized under section 21.42 of the Administrative Code. The contract with San Francisco Community Health Authority (SFCHA) to provide reimbursement to San Francisco City Option (SFCO) Program participants who are eligible for the SF MRA Cash Grant Program, a program created by the seventeenth supplement to mayoral local emergency declaration on February 25, 2020.

**Other Significant Issues:**

This contract will enable the Department of Public Health to enter into an agreement with San Francisco Community Health Authority (SFCHA) to provide reimbursement to San Francisco City Option (SFCO) Program participants who are eligible for the SF MRA Cash Grant Program, a program created by the seventeenth supplement to mayoral local emergency declaration on February 25, 2020.

There is no contingency included in this contract because the amount is based on actual payments to Qualified Individuals. Qualified individuals are a fixed number.

**Listing of Board of Directors, Owners of 10% or More of the Firm, and Executive Director**

**Board of Directors**

John Grgurina, Jr. - CEO

***Board Members***

- |                                  |                                    |
|----------------------------------|------------------------------------|
| Roland Pickens – Vice Chair      | Reece Fawley – Secretary/Treasurer |
| Steve Fields - Chair             | Lawrence Cheung – Board Member     |
| David Woods - Board Member       | Maria Luz Torre – Board Member     |
| Eddie Chan – Board Member        | Dale Butler – Board Member         |
| Edwin Batongbacal – Board Member | Sabra Matovsky – Board Member      |
| Emily Webb – Board Member        | Jian Zhang – Board Member          |
| Greg Wagner – Board Member       | Steven Fugaro – Board Member       |
| Irene Conway – Board Member      |                                    |

There are 15 board members, they serve for a term of 4 years, and there are currently 4 vacancies. There are no term limits. Board members are appointed by the Board of Supervisors.

**Recommendation:**

The Department recommends approval of this contract.